IT Project Coordinator

Encore Capital Group is seeking an IT Project Coordinator Intern to work with and be mentored by our PMO group at our Headquarters in San Diego, CA.

Reporting directly to the Manager of Information technology, the IT Project Coordinator Intern will have the opportunity to work closely with our PMO and BSA group on various IT initiatives. There will be an opportunity to learn new types of technology being implemented, meet with the business to gather requirements, process documentation, technical writing and working with a team on one of our largest IT initiatives. You will also have an opportunity to use various tools including SharePoint and MS Project.

Experience and Skills:

- Knowledge of Databases such as running SQL queries
- Knowledge of Data Warehousing
- Microsoft Office experience: Word, PowerPoint and Excel
- Detail oriented
- Strong communication skills, verbal and written
- Comfortable meeting with various areas of the business and or stakeholders
- Good Problem Solving skills

Education:

- MIS, CS or Engineering degree

Additional Details:

- PAID Internship
- 8 weeks - June 20th to August 12th
- Each intern has an opportunity to work on a specific project which will be both challenging and rewarding
- Each intern has a direct manager and identified mentor

To apply, please submit your resume to our online career site at https://www.encore-jobs.com/job/san-diego/it-project-coordinator-internship/420/1798993

About the company:

Encore Capital Group is a leading provider of debt management and recovery solutions for consumers and property owners across a broad range of assets. Through its subsidiaries, the company purchases portfolios of consumer receivables from major banks, credit unions, and utility providers, and partners with individuals as they repay their obligations and work toward financial recovery. Through its Propel Financial Services subsidiary, the company assists property owners who are delinquent on their property
taxes by structuring affordable monthly payment plans. Encore’s success and future growth are driven by its sophisticated and widespread use of analytics, its broad investments in data and behavioral science, and the significant cost advantages provided by its highly-efficient operating model and proven investment strategy, and the company's demonstrated commitment to conducting business ethically and in ways that support its consumers’ financial recovery.

Headquartered in San Diego, Encore is a publicly traded NASDAQ Global Select company (ticker symbol: ECPG) and a component stock of the Russell 2000, the S&P SmallCap 600, and the Wilshire 4500. More information about the company can be found at www.encorecapital.com.